

CAPABILITY STATEMENT

Company Data

Thomas & Reed, LLC was established in 2004. T&R is centrally located in Indianapolis, Indiana.

DUNS: 114144632

UE ID: ZDNHMM6EEGJ4

CAGE: 32FM3

NAICS Codes:

541211 - Offices of Certified Public Accountants

541214 - Payroll Services

541219 - Other Accounting Services

541519 - Other Computer Related Services

541611 - Administrative Mgmt & General Mgmt Consulting Services

561110 - Office Administrative Services

561320 - Temporary Help Services

621330 - Offices of Mental Health Practitioners

611430 - Professional & Management Development Training

Contact Information

Stephen A. Reed
President & CEO
sreed@trllc-cpa.com

Contracting Vehicles

SBA 8(a) - exit date 12/2/2026

GSA 8(a) STARS III

GSA MAS - SINs 541211, 541219, 541611 & 541214HR

Certifications

MBE certified by City of Indianapolis and State of Indiana; DBE certified by INDOT; MBE by NMSDC



**THOMAS
& REED, LLC**
Certified Public Accountants & Consultants

Thomas & Reed, LLC
Our Clients' Success Is Our Success!
148 E. Market Street, Suite #300
Indianapolis, IN 46204
317-955-6933 (Office) 317-955-6943 (Fax)
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Capabilities

Experts In:

- Auditing & readiness, accounting, bookkeeping, budget preparation & analysis, financial services, tax preparation, compliance & fixed asset management
- Staffing government contracts, temporary help, & human resources services
- Program and project management
- Market analysis & research; Custom, primary market research
- Administrative support
- Videography & video editing
- Training subject matter expert (SME)
- Psychological & mental health evaluations
- Compliance & monitoring, controllership, oversight services & internal controls
- Government compliance with corporations, partnerships, government agencies, not-for-profits, & individuals

Differentiators

Located centrally with key affiliates in Chicago, IL and Cincinnati, OH.

- More than 250 years of combined experience successfully providing accounting and consulting services in the public and private sector
- Excellent CPARS ratings demonstrating our dedication to quality resulting in a reputation for excellent customer satisfaction while contributing to their success
- Registered to do business in Indiana, North Dakota, North Carolina, Washington, Maryland, Kentucky, Georgia, Texas, Ohio, Colorado, Illinois, Virginia, District of Columbia, & Hawaii
- Value-added business approach stresses long-term customer relationships
- Quick response to rapidly shifting business environments

Representative Clients

Rated outstanding by our clients and partners!

- Department of Homeland Security, Customs & Border Protection (CBP)
- Department of Commerce (DOC), International Trade Administration (ITA)
- DOC, National Institute of Standards & Technology (NIST)
- Department of Defense (DoD), US Army
- DoD, Defense Counterintelligence & Security Agency (DCSA)
- DoD, Defense Finance & Accounting Service (DFAS)
- Department of Housing & Urban Development (HUD)
- DoD, Defense Logistics Agency (DLA)
- State of Indiana
- City of Indianapolis
- Indianapolis Airport Authority
- Indiana State Board of Accounts
- IndyGo Public Transportation Corp
- Michigan Dept of Transportation
- Transit Authority of River City
- Indianapolis Housing Agency
- CliftonLarsonAllen
- FORVIS (formerly BKD)
- Crowe



Past Performance

Department of Defense, U.S. Army

Budget & data analysis services to monitor Permanent Change Station (PCS) funding



Providing services to monitor PCS funding for Active Component PCS orders (350,000 orders annually & \$1.8B including Overseas Contingency Operations funding).

Routinely coordinate accounting/budget actions with Army Budget Office, DFAS, & other agencies.

Time between contract award & start date was compressed. We successfully transitioned 13 incumbents & hired 4 replacements to ensure the contract started on time & we maintained a continuity of services.

In the first 6 months of the contract, the team achieved over \$10 million in documented cost savings for the U.S. Army

Activities & tasks include:

- Maintain & ensure the integrity of PCS financial operations & accounts/reports per the Chief Financial Officer's Act.
- Build evidence to support PCS budget.
- Analyze data calls from the Assistant Secretary of Army (Financial Management & Controller) & prepare responses.
- Provide support for financial management audits & DFAS.
- Analyze problem disbursements & trends, gather documents & take corrective actions to minimize occurrence.
- Ensure integrity of financial transactions and other cost input and distributions/transfers.
- Monitor regulation, policy, & procedures for compliance.

Department of Defense, Defense Counterintelligence & Security Agency (DCSA)



Mental Health Evaluations

Our program manager & his team provide psychologists to evaluate the readiness of active-duty personnel.

Our team built a vast network of psychologists in proximity to major U.S. population centers. This network includes providers able to practice in every licensing jurisdiction in the nation.

In remote locations across the country, our providers travel to complete evaluations or assessments using psychological best practices & state-of-the-art video conferencing platforms.

The team has experience working in safety-sensitive settings where decisions about matters such facility access, weapons handling, deployability, & exposure to national security information need answering.

We developed positive working relationships with the Defense Office of Hearing Appeals (DOHA) & many of our providers have experience testifying in DOHA hearings. They have a deep understanding of SecEA Directive 4 (National Security Adjudicative Guidelines).

We implemented provider-focused recruiting & retention strategies to build a robust panel of qualified psychologists & to retain more than 95% of those they recruit each year.

All have been trained to understand the nuances of psychological evaluations in the security clearance context.

Department of Defense, Defense Finance & Accounting Service (DFAS)

Defense Retiree & Annuitant System (DRAS)



T&R is providing information & technology (I&T) support for DRAS located at the Defense Finance and Accounting Service (DFAS including full life cycle support in the maintenance.

We provide the personnel, management, materials, administrative & technical services in the general areas of:

PROGRAM MANAGEMENT

- Monthly project status report
- Management reviews and requirements

Review and Analyze Requirements

- Review white papers, SCRs, email requests & action items
- Write analyses of proposed
- Coordinate responses with DRAS

Software Development and Unit Testing

- Software is generally developed in COBOL
- Produce coding sufficient to meet SCR requirements
- Ensure coding meets requirements for business processes
- Test Configuration Item (CI) to ensure CI working correctly
- Produce documentation following business processes

Perform Code Turnover

- Review testing plans & results to ensure testing completed
- Perform a code walk through to ensure defects are identified
- Perform a Peer Review of Configuration Items

Provide support to solve issues affecting processing payroll

Department of Defense, U.S. Army

Acquisition, Logistics & Technology (ASA-ALT) Support General Fund Enterprise Business System (GFEBs)



General Fund Enterprise Business System (GFEBs) is A web-based enterprise resource planning system to compile and share financial & accounting data across the entire Army.

Our team is responsible to provide Tier II Help Desk support for the GFEBs financial system..

To accomplish this effort, we provide ASA-ALT with:

- Support users on GFEBs/SAP transactions for process areas (spending chain, reimbursables, funds management, systems, business intelligence, PP&E & cost management).
- Research, develop, coordinate, integrate and train users & advise leadership on the GFEBs application.
- Provide user training through multiple mediums.
- Assist identifying systemic issues via root cause analysis.
- Assist users with the ServiceNow Helpdesk ticketing tool.
- Enter trouble ticket entry into ServiceNow & monitor trouble ticket remedies.
- Function as a technical liaison with GFEBs Operations & Support.
- Examine accounting documents for proper accounting classifications & authorizations.
- Enter and process data into various accounts and the general ledger & resolve differences.
- Prepare financial error reports.